

**BANKURA SAMMILANI COLLEGE**  
**NOTICE INVITING QUOTATION**

Tender Ref. No.: BSC/ 2024-25/T-02/RC for Chemical etc.

Dated: 21/05/2024

Quotations are invited for vendor selection for **the supply of Chemicals and Glass Goods on Rate Contract basis** of different Departments of Bankura Sammilani College. The eligible Supply Agency may follow the instructions as given below for submission of their quotation under offline mode. Sealed packet of quotation documents is to be dropped in the Tender Box situated nearby of our college office. For more details please visit our website: bankurasammilanicollege.net  
**Bidders are requested to quote the discount rate on listed price of the product.**

Sl.No	Activities	Date & Time
1	Documents( BOQ and NIT) download (online)/ OR may be collected from college office (Price to be quoted on BOQ document only)	27/05/2024
2	Bid Submission Start Date offline ( to be dropped in the college Tender Box)	27/05/2024
3	Bid Submission Closing Date offline	10/06/2024 up to 4.00 PM
4	Bid Opening Date	To be notified later

**1. Eligibility for Quoting:**

- a) The bidder should be a Supply Agency, Traders, Firm, and Company etc
- b) The bidder should have had an Office in State of West Bengal.
- c) Bidder should have satisfactorily completed similar work in India as mentioned below during the last **Three** years ending last day of the month March' 2024.
  1. Two similar supply order to education institution of Rs 35000/-
  2. One similar works costing not less than Rs.50000/- .

Photo copy of Supply order in support of any of the above **two criteria** must be submitted to comply **Credential Criterion**.

**2. Submission of Tenders**

Sealed quotation documents are to be dropped in the Tender Box situated nearby of our College Office. All the documents are to be signed and duly stamped by the bidder.  
**Tender reference No is to be mentioned on the envelop**

- 3. Additional documents to be submitted along with tender document are as under**



PAN Card of the Bidder  
GST Registration Certificate  
Copy of the purchase order for supply of similar work.

#### **Bid**

**The Bid should contain the following document in one cover.**

**Bill of Quantities (BOQ): The Bidders should fill-up the designated cell as marked in the BOQ sheet.**

#### **4. Evaluation of the tenders**

During the tender evaluation process, the tender document will be opened first. Bidders who have qualified in respect of the essential & other requirements will be identified and evaluated. Bidder who has quoted more discount % on price list price of the product will be selected.

- 5. Award of Contract:** The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive. **Purchaser reserves the right to reject any or all the quotation, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.**
- 6. Time Schedule:** The supply is to be **made positively** as per our order within **30 days** from the date of the order.
- 7. Place of supply :** To Respective Department as mentioned in the purchase order of Bankura Sammilani College, Kenduadihi, Bankura -722102.
- 8. Payment Schedule:** Payment is to be made by a/c payee **Cheque only on supply of lab materials.**
- 9. Purchase committee** of the college reserves the right to relax any clause as stated hereinabove for selection of Responsive vender.
- 10.** The Tender Selection Committee **reserves the right to cancel the N.I. Quotation** due to unavoidable Circumstances and no claim in this respect will be entertained.
- 11. Rate contract is to be valid initially for Two year and subsequently to be renewed yearly basis with same term and conditions.**
- 12. Supply of chemical and price list should be same year.( Example Product of 2021-22, price list will be 2021-22, not 2022-23, and 23-24)**
- 13. Necessary deduction towards Income Tax etc. will be made as per Govt. norms if applicable.**



*Sarapan Mukhopadhyay*  
T.I.C  
21/5/24  
Bankura Sammilani College  
Teacher-in-charge  
Bankura Sammilani College  
P.O.-Kenduadihi  
Dist.-Bankura

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**BOQ ( Price to be quoted on this sheet only)**

SL NO	GROUP	NAME OF THE COMPANY PRODUCT	YOUR QUOTED DISCOUNT % ON PRICE LIST PRICE
1	CHEMICALS	MERCK	
		SRL	
		QUALIGENS	
		LOBACHEMIE	
		SIGMA-ALDRICH	
		HI-MEDIA	
		RAINCHEM INDIA PVT. LTD.	
		NICE CHEMICALS	
		STANBIO	
		BENGAL CHEMICALS	
2	GLASSWARE/PLASTIC WARE	BOROSIL	
		TARSONS	
		BOROSILICATE GLASS	
3	CALTURE MEDIA &BACTERIOLOGICAL CHEMICALS	HI-MEDIA	
		SRL	
		MERCK	
		SIGMA-ALDRICH	
4	MOLECULAR BIOLOGY	HI-MEDIA	
		GENEI	
		SIGMA-ALDRICH	

Signature of Bidder with stamp



## Basic information of the Bidder

1. Name of the Supplier:

2. Address:

3. Phone No:

4. E-mail:

5. GST Regn. No

6. PAN :

7. Others if any:

Signature of the Bidder with stamp

